

# Certified Insurance Counselor Program

Co-sponsored by Missouri Association of Insurance Agents and Society of CIC



Schedule of 2025 CIC Seminars (State of Missouri)		
Dates	Course	Location
Feb. 19-20, 2025	Agency Management	Online
April 16-17, 2025	Commercial Casualty	Online
May 14-15, 2025	James K. Ruble Graduate*	Hybrid   Jefferson City or Online
June 18-19, 2025	Personal Lines	Online
Aug. 20-21, 2025	Commercial Multi-Line	Online
Sept. 17-18, 2025	Insurance Company Operations	Online
Oct. 22-23, 2025	James K. Ruble Graduate*	Online
Dec. 3-4, 2025	Commercial Property	Online

## Certified Insurance Counselor

The CIC designation signifies a high level of professional education and a commitment to continuing education. The CIC designation is earned by attending five, two-day institutes and passing an exam on the material at the end of each course.

### \*James K. Ruble Graduate Seminar

(Open to dues-paying Alliance members only.)

The James K. Ruble Graduate Seminar is a two-day seminar. The JKR Graduate Seminar is a state-sponsored Ruble Seminar for meeting the CIC continuing education commitment.

### Accommodations

We work hard to make our programs accessible to all. Please let us know of any dietary restrictions you may have if you plan to attend an in-person course. If you need any accommodations, please call MAIA at 573-893-4301.

### Continuing Education

Each institute will be filed for continuing education credit in all states. Exact CE hours may vary by institute. If you have questions, please contact The Alliance at [alliance@scic.com](mailto:alliance@scic.com).

## Cancellation Policy

You will not receive a refund or transfer credit if you do not notify us before the start of the event. All cancels and transfers must be received in writing. Refunds: A 90% refund applies if cancelling more than two weeks prior to start of event; 75% refund applies if cancelling fewer than two weeks before the event. Transfers: A \$30 transfer fee will be assessed on any CIC transfer made within two weeks of the program. Transfers may only be made to another MAIA course. Student must indicate a transfer course within two weeks of cancellation or appropriate percentage of tuition will be refunded.

## Examination

CIC courses take place over a two-day period with no in-person examination option. CIC examinations must be taken online through the PROfile page in the week following the class, beginning Monday at 12:01 a.m. through Thursday at 11:59 p.m. Exam takers must submit a proctor request prior to the end of the class through the PROfile page. For more information on selecting a proctor and taking the online exam, visit [riskeducation.org/proctor-monitor-rules](http://riskeducation.org/proctor-monitor-rules).

## MAIA CIC Registration Form

### I wish to attend the following CIC institute (s):

Feb. 19-20, AM:  Online

Apr. 16-17, CC:  Online

May 14-15, JKR:  Jefferson City or  Online

Jun. 18-19, PL:  Online

Aug. 20-21, CML:  Online

Sept. 17-18, ICO:  Online

Oct. 22-23, JKR:  Online

Dec. 3-4, CP:  Online

Name & Designations \_\_\_\_\_ Date of Birth \_\_\_\_\_ Nat'l Producer # \_\_\_\_\_

Agency \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Which best describes your role?  Owner/Principal  Agency Mgr.  Producer  Account Mgr.  Customer Service  IT  Co. Rep.

CIC Institute Fees (Fees include materials, breaks & CE credit reporting for participants)	Price	Qty	Total (Price x Qty)
James K. Ruble Seminar Fees (no early-bird pricing available)	\$450		
Non-JKR Regular Fees	\$450		
Non-JKR Early-Bird Fees (payment must be received two weeks prior to course)	\$430		
Take advantage of our convenient online registration at <a href="http://moagent.org">moagent.org</a> .			<b>Total Enclosed \$</b>

Payment must be sent with this form. Make checks payable to MAIA.

Credit Card:  VISA  MC  AmEx  Disc. Card #: \_\_\_\_\_ Ex Date \_\_\_\_\_ Verification Code \_\_\_\_\_

Billing ZIP Code \_\_\_\_\_ Cardholder Signature \_\_\_\_\_

Mail or fax to Missouri Association of Insurance Agents, 3315 Emerald Lane, Jefferson City, MO 65109, fax: 573-893-3708.  
 Questions? Phone 573-893-4301 • e-mail [maia@moagent.org](mailto:maia@moagent.org) • [www.moagent.org](http://www.moagent.org)